



Day Courses, Meetings and Events.

The following is subject to change in response to government guidance or local issues.

Prior to arriving at Dillington House you are asked to only attend if you have **not** shown any symptoms of coronavirus (COVID-19) within the last seven days.

The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

We ask that you only travel with those you live with and if using public transport or taxi you wear a face mask as per Government guidance.

In line with recent government guidance the wearing of face masks is now a requirement in all hospitality venues and therefore you are asked to bring and wear a face mask (see below) whilst at Dillington House

- Tutors/Facilitators must maintain a distance of at least 2 metres when delivering classes / lectures. Where this is not possible they must wear a visor.
- Students/delegates can wear a mask or visor in classrooms if they wish.
- Everyone must wear a mask or visor when leaving the classroom and walking around the Dillington House site (inside) and removed when eating or drinking.

If you are exempt from wearing a mask or visor you will be asked to show proof of this for example an inhaler, other medication, or a medical exemption certificate from your GP.

All Dillington House staff wear masks and visors during their working day and all tutors/facilitators are asked to adhere to the requests above and remind attendees about wearing a mask.

You are asked to arrive at the stated time for your course, meeting or event. If you arrive prior to this time you are asked to wait in your car in the car park. You are asked to park with consideration, always keeping the recommended social distance from other people and follow the signs to a welcome area.

At the welcome area you will be met by a member of Dillington House staff where you will be asked to sign in. The sign in sheet will be kept for 28 days and will only be used in the event of contact tracing if a member of staff or visitor to Dillington House contracts COVID-19. Dillington House also has the NHS Track and Trace QR code on display for you to use.

Due to cross contamination you will be asked to remove any gloves and put on a fresh pair, we are unable to provide gloves or masks. You do not have to wear gloves for the duration of your stay this is left to individuals and personal preference.

Whilst at Dillington House we want to make your visit as comfortable as possible, but you will notice that things are different to what you may be familiar with. The following is in place to protect you and others:

- Signage, social distancing and handwashing reminders displayed around the site.
- You will be asked to wait outside your room, at a social distance of 2-metres, and will only be permitted in one at a time where you will be asked to make your way to the front of the room to sit allowing for other to fill the room behind you. On exit the reverse will happen and those at the back of the room will exit first.
- When registering you will be asked your lunch choice. This will arrive to your room in recyclable containers. No crockery will be used until further notice. Large bins will be in your room for waste collection.
- Refreshment and lunch breaks will be in your course/meeting room. You can walk around the grounds but are reminded to adhere to social distancing and when entering the building wear a face mask.
- Toilets will be cleaned regularly.
- All communal areas including touch points will be cleaned regularly.
- Hand sanitisers are available throughout the site.
- Anyone attending Dillington House will be asked to bring their own water container as we are currently unable to provide shared water facilities.
- You are asked to be respectful to staff and tutors / facilitators when asked to wait or to carry out a task that would normally be done in close proximity.
- We ask that as soon as your course/meeting ends you vacate the room following guidance from the tutor / facilitator and leave.
- If you wish to speak to anyone in events or the main reception you are asked to again adhere to social distancing.

Residential Courses

You are asked to check in at the main house reception.

Your room will have been vacant at least 24 hours prior to your arrival and will be thoroughly cleaned.

All meals, except lunch and refreshments for courses, will be in the dining room where social distancing measures will be in place.

Further information will be given on arrival.